



**CITY OF WALLED LAKE
DOWNTOWN DEVELOPMENT AUTHORITY**

Tuesday, July 12, 2022

The Meeting was called to order at 4:00 p.m.

Pledge of Allegiance led by DDA Chairman Blair

ROLL CALL: Amin, Allen, Blair, Lublin, Marshal, Millen, Mechigan, McDonald

ABSENT: Ackley, Easter, Smith

There being a quorum present, the meeting was declared in session.

OTHERS PRESENT: DDA Managing Director Jaquays, Chief of Police Shakinas,
Deputy Chief of Police Kolke, Assistant City Manager Schrader,
Finance Director Pesta

REQUESTS FOR AGENDA CHANGES: NONE

APPROVAL OF THE MINUTES:

1. Regular DDA Meeting of June 14, 2022

**DDA 07-01-22 APPROVAL OF THE MINUTES FROM THE JUNE 14, 2022
MEETING**

Motion by Millen, supported by Lublin: CARRIED UNANIMOUSLY: To approve the minutes from the June 14, 2022 meeting.

CORRESPONDENCE: NONE

AUDIENCE PARTICIPATION: NONE

UNFINISHED BUSINESS:

DISCUSSION

1. Downtown Development Authority By-Laws

Discussed later in meeting.

NEW BUSINESS:

Executive Director Whitt said that Ms. Jaquays and himself will be meeting with real estate agent Randy Thomas of Insite Commercial to begin discussion on the WLCSD property 615 North Pontiac Trail and to determine what the City's and DDA's role will be. Mr. Whitt said some board members may recall that there was a joint meeting held in 2019 to discuss the zoning of the property, and a similar meeting may be held again in the near future.

DDA Board Member Lublin said he spoke with Mr. Thomas and was informed that Mr. Thomas was still awaiting approvals from the state.

DDA Board Member Amin asked what the current zoning is?

Mr. Whitt said it is zoned for schools, community service district. Mr. Whitt said with DDA's input, City Council can be advised as to what the best zoning will be.

EXECUTIVE & MANAGING DIRECTOR REPORT:**1. Decker Road Project Update**

Managing Director Jaquays reported that striping has been completed. Ms. Jaquays said the construction on Decker has made a significant improvement to the gateway of Walled Lake.

2. Update on Mercer Beach Improvements, Phase I

Managing Director Jaquays reported that with DPW's assistance, Mercer Beach was able to be opened in a timely manner before the summer festival. Ms. Jaquays thanked DPW for their work in preparing the beach.

3. Pontiac Trail Resurfacing Project

Managing Director Jaquays said the City has not yet received a start date from Oakland County on when they will begin resurfacing. Ms. Jaquays noted that the County has been doing some repairs in the meantime on Pontiac Trail.

4. Farmers Market Update

Managing Director Jaquays reported that the market is on its 11th week. Ms. Jaquays thanked management intern Kaylee Hall who has been assisting her in the operations on-site and in the office. Ms. Jaquays said with Ms. Hall's assistance the market hosted a summer festival last month that included entertainment from a local musician and BBQ from one of the vendors. Ms.

Jaquays said the market will be hosting another summer festival at the end of this month that includes a small petting zoo, pony rides, and BBQ food.

DDA Chairman Blair asked when the bridge will be open?

Executive Director Whitt said the bridge has not yet been opened; as soon as the final paperwork is complete, the City will own the trail. Mr. Whitt provided a brief history on the trail. Mr. Whitt said there will be a ceremony sometime this summer when the bridge is open that the DDA will be invited to.

5. Summer Festival 2022 After-Action Report

Managing Director Jaquays said the City hosted its annual Summer Festival June 25, and has since retired the Beach Party. Ms. Jaquays said the turnout was very good this year with no major complaints or issues. Ms. Jaquays thanked the public safety team for being a presence on-site. Ms. Jaquays said with DDA's support there was an inflatable obstacle course for the kids to use and there were a few food trucks available.

Mr. Whitt said the Walled Lake Civic Fund led the festival with their firework display. Mr. Whitt thanked the police department, fire department, and public works for making the event run smoothly and successfully.

Mr. Whitt noted that phase two bids came back higher than expected which will cause a delay in completing the work. Mr. Whitt reported that the City filed timely for pursuing a grant to resurface East Walled Lake Drive. Mr. Whitt additionally reported that the City received a complaint from a business downtown regarding ADA access for sidewalks. Mr. Whitt said people associated with the State surveyed the site and will be providing a report. Mr. Whitt said now is the time to discuss a special assessment district to assess the businesses in the downtown to fix the sidewalks.

DDA Board Member Lublin asked if it was a citizen or business owner who made the complaint?

Mr. Whitt said the complaint came from a family member at Nino's Bakery.

DDA Board Member Millen said as a business owner downtown, he is willing to contribute to the sidewalk repairs.

DDA Board Member Allen said DDA prepared a conceptual schematic a few years ago of what the sidewalks could look like. Mr. Allen said he will forward that information to staff.

DDA Board Member Lublin asked if the phase 2 work for mercer beach was mostly cosmetic?

Mr. Whitt said yes, the City will need to review how to address the cosmetic repairs. Mr. Whitt noted that when the beach was redone a few years ago, there was a prohibition of commercial

activity. Mr. Whitt said the neighboring property at the beach has been using the beach and running a commercial enterprise. Mr. Whitt said they will need to take action. Mr. Whitt said presented before the board is a copy of the City's DDA code. Mr. Whitt said the ordinance describes the DDA's authority and role. Mr. Whitt said the code is the current state of the law.

WARRANT REPORT:

**DDA 07-02- 22 APPROVAL TO RECEIVE AND FILE THE WARRANT FOR
JUNE 2022**

Motion by Millen, supported by Amin: CARRIED UNANIMOUSLY: To receive and file the warrant for June 2022

DDA BOARD MEMBER COMMENTS: NONE

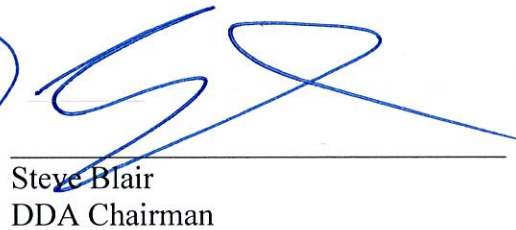
ADJOURNMENT:

DDA 07-03-22 ADJOURNMENT

Motion by Lublin, seconded by Millen; CARRIED UNANIMOUSLY: To adjourn the meeting at 4:55 PM.



Hana Jaquays
DDA Managing Director



Steve Blair
DDA Chairman